

KINGSTONE & THRUXTON GROUP PARISH COUNCIL

Minutes of the ordinary meeting of Kingstone and Thrupton Group Parish Council held on Wednesday 1st July 2026 at 7.00pm at Kingstone Village Hall, Green Lane, Kingstone, Hereford.

Present: Cllr. Paula Rawbone (Chair), Cllr David Bailey, Cllr. Leah Dunsmuir, Cllr. Rachael Fitton, Cllr. Neil Howard, Cllr. Colin Knight, Cllr. Denise Lloyd, Cllr. Keith Price, Cllr. David Rea and Cllr. Christina Richards.

Not Present: Cllr Colin Warrillow (Vice-chair)

In attendance: Lisa Lewis (Parish Clerk), Paul Neate (Footpaths Officer), Richard Thomas (Ward Councillor) and one member of the public.

Meeting officially opened at 7pm by the Chair.

1. Apologies

Were received and noted from Cllr. Colin Warrillow (Vice-chair).

2. Co-option

It was noted that one application had been received and Mr. Jim Knipe was invited to introduce himself. Following his introduction, it was resolved by a unanimous vote to appoint Mr. Knipe as a member – he joined the members at the table and completed the Declaration of Acceptance of Office along with the clerk. The register of interest's form was passed to him for completion and return within 28 days.

3. Declarations of Interest

To receive written requests for dispensations or declarations of interest on this agenda in accordance with the Localism Act 2011 s31 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

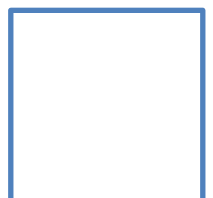
- i) Declarations from Members – None received.

4. Minutes of Previous Meeting

The minutes of the ordinary meeting held on Wednesday 3rd June 2026 were approved as a correct record and were signed by the Chairman.

5. Public Participation

None



6. Reports

6.1 Clerk's Report

Correspondence:-

Email received from a member of the public regarding HGV movements. The clerk had directed them to the Ward Cllr. Email invitation received from the High Sheriff for a Summer Drinks Party – the clerk has confirmed that the chair and Cllr Dunsmuir will attend and represent the parish council.

The chair and vice-chair attended the opening of the automatic dispensing machine at the Doctor's surgery.

Police June newsletter circulated.

Next Parish Summit Meeting to take place on Tuesday 14th July 2026 – Cllrs Howard and Richards have confirmed attendance.

Code of conduct information received from Herefordshire Council – Home addresses are to be redacted. Clerk will update the information held and publicly displayed.

Statutory Consultation received regarding enforcement on zig zag keep clear lines outside the Primary School – clerk has sought school views, not yet received. Deadline for comments was 23/06/26.

Updates:-

PROW grant submitted and confirmed.

Citizen Housing contacted regarding Octavia Place road name sign. Confirmation of receipt received.

s.106 meeting took place on 19/06/26 and was followed up with a village walk on 23/06/26 with the Chair, Clerk, Ward Cllr and s.106 Officer from Herefordshire Council.

6.2 Verbal Reports

(6.2.1) Local Policing: Not present, June report had been circulated.

(6.2.2) Ward Councillor reported on: S.106 monies and Bus Services – members were encouraged to report any late or missed buses to the Ward Cllr.

(6.2.3) Village Hall: The s.106 Officer for Open Spaces will be meeting with the Hall Committee to consider the outside space and suggested improvements. Lots of bookings and a wedding reception is taking place. A pudding afternoon raised £384 towards the toilet replacement fund.

(6.2.4) Sports Association: Apologies were given. Cllr Dunsmuir reported: Thanks to all those who supported the Maintenance Day and to Paul for the Brushcutter demonstration. The AGM resulted in no changes to members. Funfest preparations were progressing ahead of the 11th July event. Organisers requested use of the Parish Council's pin boards and confirmed they would replace any damage. Council unanimously agreed to loan the boards.

(6.2.5) Bike Track: it was noted that the mattress has not been removed and resolved to ask the lengthsman to remove it on his next maintenance day if Connexus hasn't dealt with it.

(6.2.6) Allotments: Meeting took place prior to the Parish Council meeting. Communication methods were emphasized.

(6.2.7) Kingstone Food Share: Less attendees this month.

(6.2.8) Litter Picking: 21 members of the public attended the last event and collected 10 bags of rubbish. 47 bags in total have been collected to date. Next pick takes place on Sunday 5th July 2026.

(6.2.9) CRG update: Cllrs Howard and Richards provided an update on the meeting held on 10th June 2026.

7. Financial Reports and Policy

7.1 Payments: It was resolved to approve payments listed for July (appendix 1). An additional £43.34 reimbursement to a member of the public for planting costs was approved. Invoices signed by signatories.



7.2 Bank balances and reconciliations the bank balances for the end of May were noted and bank statements signed by signatories. See appendix 2.

7.3 Adoption of Standing Orders based on NALC's 2025 Update the Standing Orders were considered and it was resolved by a unanimous vote to adopt them.

7.4 Local Council Award Scheme the clerk advised which policies are required and it was resolved by a unanimous vote to apply for the Bronze award in March 2027.

8. Planning

8.1 Planning To consider planning applications submitted to Hereford Council:- **None received.**

9. Highways & Environment

9.1 Lengthsman: Apologies received. A Maintenance Day had been carried out and photos sent to the WhatsApp group. Nothing further to report.

9.2 Footpath Officer reported: It had been a busy month with several paths cut. A fallen tree on the KS26 had been reported to Herefordshire Council. There is now a designated Southwest Hereford Officer.

9.3 s.106 Update: It was noted that the Clerk and Chairman had met with the Ward Cllr and S.106 Officer to discuss progressing the plans. A village walk also took place. Further updates to follow.

9.4 Flood Planning: No updates.

9.5 Goal Posts – No update received from Connexus despite several emails. It was resolved to remove the item from the agenda as this cannot move forward without consent from Connexus.

9.6 Remembrance Day – Cllr Dunsmuir updated the council with suggested plans. It was resolved by a unanimous vote to purchase two silhouettes from the RBVE veterans' shop at a cost of £350.00. Locations were discussed and options will be considered at the September meeting.

10. Training

None to note.

11. Items for Next Agenda

None raised. Items need to be submitted to the clerk seven clear days ahead of the next meeting.

12. Date of Next Meeting

The next meeting will be an ordinary meeting on Wednesday 2nd September 2026 at 7.00pm in Kingstone Village Hall.

MEETING CLOSED AT 7:39pm

Signed: (Chairman)

Date:

Appendix 1

Date: 08/07/2026

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Time: 14:33

Unity Current A/c

List of Payments made between 01/07/2026 and 31/07/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/07/2026	Lisa Lewis	BACS	768.78		Clerks salary
01/07/2026	MJH Contracting	BACS	280.00		June Maintenance Day
01/07/2026	Country Flavours Ltd	BACS	92.75		Eggs - FS
01/07/2026	C & J & R Pugh	BACS	220.00		Christmas Trees '24 & '25
01/07/2026	Rialtas Business Solutions Ltd	BACS	252.00		Annual Software and Maint Fee
01/07/2026	KW & PK Neate	BACS	36.18		Reimbursement Strimmer Line
01/07/2026	Doug Addis	BACS	220.00		Bike Track Mowing
01/07/2026	Kingstone Village Hall	BACS	16.00		Foodshare Hall Hire June
01/07/2026	Roy Thorne	BACS	43.34		Planting - Reimbursement
24/07/2026	Nest Pension Contributions	DD	61.72		Pension Contributions
Total Payments			1,990.77		

Appendix 2

Date: 23/06/2026

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Time: 10:41

Bank Reconciliation Statement as at 31/05/2026
for Cashbook 3 - Unity Current A/c

User: LISA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Unity Current Account	31/05/2026		16,361.03
			16,361.03
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	0.00
			16,361.03
<u>Unpresented Receipts (Plus)</u>			
		0.00	0.00
			16,361.03
		Balance per Cash Book is :-	16,361.03
		Difference is :-	0.00

Date: 23/06/2026	Kingstone & Thruxton Parish Council	Page 1
Time: 10:43	Bank Reconciliation Statement as at 31/05/2026 for Cashbook 4 - Unity Savings A/c	User: LISA

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page</u>	<u>Balances</u>
Unity Savings Account	31/05/2026		45,556.73
			<u>45,556.73</u>
<u>Unpresented Payments (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			45,556.73
<u>Unpresented Receipts (Plus)</u>			
		0.00	
			<u>0.00</u>
			45,556.73
		Balance per Cash Book is :-	45,556.73
		Difference is :-	0.00